



Property Inventory and Condition Form

Inventory and condition form concerning the property at:

Complete the move-in section of this form and return it to PMI _____ within the time required by your lease. All items are presumed to be in good condition unless noted otherwise. Test all locks, window latches, smoke detectors, and equipment. This form is not a repair request. Submit all requests for repairs separately in accordance with your lease. You and your Landlord may also use this form upon move-out. Keep a copy for your records. Note any defects in the items listed below.

A. Exterior Items	Move-In Comments	Move-Out Comments
Mailbox	_____	_____
Fences & Gates	_____	_____
Pool/Spa & Equip.	_____	_____
Lawn, Trees & Shrubs	_____	_____
Roof & Gutters	_____	_____
Siding & Paint Drive	_____	_____
Front Door	_____	_____
- Door Knob & Lock	_____	_____
- Weather Stripping	_____	_____
- Light/Bulb	_____	_____
- Door Bell	_____	_____
Back Door	_____	_____
- Door Knob & Lock	_____	_____
- Weather Stripping	_____	_____
- Door Light/Bulb	_____	_____
Patio Door	_____	_____
- Door Knob & Lock	_____	_____
- Weather Stripping	_____	_____
- Door Light/Bulb	_____	_____
Water Shut-Off Valve Located? _____ yes _____ no		
Other	_____	_____

B. Garage	Move-In Comments	Move-Out Comments
Ceilings & Walls	_____	_____
Floor	_____	_____
Auto Door Opener	_____	_____
- Safety Reversal	_____	_____
Remotes	_____	_____
Garage Doors	_____	_____
Exterior Doors & Stops	_____	_____

Ceiling & Walls		
Paint & Wallpaper		
Doors & Door Stops		
Door Locks & Knobs		
Flooring		
Light Fixtures		
Plugs & Switches		
Closet Shelves & Rods		
Cabinets & Handles		
Countertops		
Sinks & Faucets		
Washer & Dryer		
W&D Connections		
Other		

Q. Other

Move-In Comments

Move-Out Comments

Central A/C & Heat		
- Filter		
- Thermostat		
Window A/C Units		
Space or Wall Heaters		
Water Heater		
Water Softener		
Smoke Detectors		
Security System		
Other		

R. Number of Keys:

Received

Returned

Received

Returned

Door keys: _____	_____	Garage Door Openers: _____	_____
Mailbox keys: _____	_____	Laundry Room Keys: _____	_____
Security Cards: _____	_____	Recreational Facilities Keys: _____	_____

The undersigned acknowledge that the above is an accurate assessment of the condition of the property as of the date signed.

 Tenant Date Tenant Date

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